Draft minutes of the Full Parish Council Meeting held on Tuesday 1st December at 7.00pm, held virtually using Microsoft Teams.

Present: Cllrs Gemmell, Harrison, Hartas, Lavis and Mangan(Chair)

In attendance: Cllr Edward Heron, Amanda Johnson (Parish Clerk) and 5 members of the public.

The meeting was recorded by the clerk and by a member of the public.

1. To receive any apologies for absence: Cllr Delves – work commitment.

2. Declarations of interest and dispensations. - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests

Cllr Lavis declared an interest in Item 5 – Tree works application CONS/20/0678 – Doves Ground

3. **Minutes**

3.1 To consider and resolve to approve the minutes of the Hale Parish Council meeting held on 3rd November .

It was proposed by Cllr Hartas, seconded by Cllr Harrison ad **RESOLVED** to approve the minutes.

3.2 Note matters arising from the minutes not elsewhere on the agenda.

Tree issues

Moot Lane – the necessary safety work will be carried out over the winter. The fallen tree blocking the BOAT at Queen St has been removed.

Planning

Carters Close Cllr Mangan attended the planning committee, two members spoke against the proposal but voted in support of the officers recommendation to approve the application.

Lodge Drove Cllr Mangan thanked Cllr Heron for his support to the council and a parishioner in making enquiries regarding the encroachment onto Lodge Drove. Cllr Heron said that his enquiries were not yet complete. The indications are that the statutory width for a bridleway is being maintained and that it would be for the owner of the land to take action to require the owners of Hedgerows to reinstate the boundary. Access is a separate matter and Cllr Heron believed that Wiltshire Council is the responsible authority in respect of this. He will keep the council informed on the outcome of his enquiries.

Projects

Traffic Management Two locations for traffic surveys have been agreed with Highways (Forest Road and Hale Road). The timing of the surveys remains to be confirmed and will be dependent on Covid-19 restrictions and winter weather conditions.

Woodfalls Cross Revised costs are lower than initially quoted, now £1255.06 hence the clerk will instruct Highways to proceed with the work.

Cemetery fencing Will be installed in December.

Hatchet Close

An agreement was reached between residents to cease animal feeding on the road and cut back over hanging hedges. Cllr Hartas will continue to monitor the situation.

Covid 19

Cllr Mangan produced an update of the situation at Salisbury District Hospital which is displayed on the website. Cllr Gemmell reported that vaccinations are due to start in December, beginning with care homes, NHS staff and people over the age of 80.

4. **Members of the public are invited to address the council on agenda matters or raise any matters not otherwise on the agenda.**

Cllr Mangan opened the meeting to members of the public.

A parishioner asked if the village hall was able to be in use during the Tier 2 restrictions.

Although the village hall is not managed by HPC Cllr Hartas was able to respond that any uses of the hall at this time are in compliance with current legislation.

Cllr Mangan closed the meeting to members of the public.

5. PLANNING and TREE WORKS APPLICATIONS - To **consider** responses to the following applications.

Case Ref: CONS/20/0680
Proposed Works: Coppice 1 x group of Sycamore trees
Coppice 1 x Holly tree
Site Address: Mole End, Hatchet Green, Hale, SP6 2NB

Case Ref: CONS/20/0678
Proposed Works: Fell 1 x Conifer tree
Site Address: Doves Ground, Hatchet Green, Hale, SP6 2ND

Cllr Gemmell proposed, Cllr Hartas seconded and it was **RESOLVED** to accept the recommendations from the Tree Warden and accept the decision of the National Parks Authority Tree Officer.

6. LICENCE APPLICATION - To consider a response to the following application.

Licensing Act 2003 - Grant of Premises Licence (S17)
Premises: THE DUTCH BARN, WOODFALLS CROSS FARM, HALE ROAD,
HALE, SP6 2NW
Ref: LICPR/20/0540

It was proposed by Cllr Mangan, seconded by Cllr Harrison and **RESOLVED** to oppose the application on the following grounds:
Prevention of public nuisance – The council believes that the playing of live music would be wholly inappropriate in this location. The barn is located close to a number of residential properties in Hale and neighbouring Woodfalls. It is a quiet rural environment with very low background noise.
Public safety – The entrance to the site is close to the point where Hale Road joins Forest Road (B3080) on a right angle bend and close to a point where two other roads join Forest Road. The parish council is concerned about the accident risk at this location.

7. **COUNCIL MEETING PAPERS –** Proposal to make all papers for a council meeting available with the agenda.
Cllr Mangan proposed, Cllr Gemmell seconded and it was **RESOLVED** that all papers, including redacted parishioners letters, will be published on the website prior to the meeting.

8. **PLANNING MEETING –** Proposal that in the event that a planning application is submitted to construct Affordable Housing on the Folly Hill site, a planning meeting be convened by Hale Parish Council on a separate date to the monthly Parish council meeting.
Cllr Lavis proposed, Cllr Harrison seconded and it was **RESOLVED** to agree the motion.

9. **NALC AWARD -** Proposal to start the process to gain the NALC Local Council Quality Award
Cllr Hartas proposed, Cllr Gemmell seconded and it was **RESOLVED** to begin the process to gain the award which will take approximately 9 months and be lead by Cllr Hartas.

10. POLICIES - Proposal to adopt the following policy :-

- Terms of Reference for Standards and Personnel Sub-Committee
- Communications Policy
- Consultations and Community Engagement

Cllrs discussed some proposed amendments to the wording of the policies. Any further comments should be sent to Cllr Hartas within the next ten days. Cllr Hartas, the chairman and the clerk will meet to complete the documentation. The policies will be submitted for ratification at the next meeting.

11. PARISHIONERS LETTERS RECEIVED – Proposal to agree a reply to a letter received by councillors from a parishioner.
Cllr Mangan withdrew the proposal and will send the letter personally, other Cllrs can also reply to the letter which was addressed to all councillors.

12. **NFDC WASTE DRAFT STRATEGY –** To consider a response from HPC.

Cllr Hartas proposed, Cllr Lavis seconded and it was **RESOLVED** to submit the following:
Overall the strategy is very positive and forward-thinking and is welcomed by Hale Parish Council.
Section 6.1 says consideration will be given to collection from hard to access areas. Hale has unmade tracks and lanes that are hard to access.

Section 6.1.5 at the top of page 37 suggests householders may be required to take their waste to the public highway for collection. A significant number of householders would find this very difficult and we request that provision is made for collection from the curtilage of all properties in Hale.
Para 6.3 says recycling banks will close in the summer of 2021. We are concerned that this may lead to dumping, particularly of glass and bottles, when waste receptacles are full.

13. **WEBSITE ACCESSIBILITY –** To consider any further action regarding website accessibility.
David Keniston has reviewed the website in line with the new guidelines and an accessibility statement has been added. Any further changes would be of disproportionate burden to the council; however any individual requests for further access issues will be addressed. All Councillors agreed and thanked David for his assistance.

14. **SECTION 137 GRANT APPLICATION** – To consider grant application for £50 from Victim Support.
It was proposed by Cllr Mangan, seconded by Cllr Hartas and **RESOLVED** to approve the grant award for £50 for Victim Support.

15. **TELEPHONE BOX ADOPTION** – Proposal to approve transfer of telephone box from BT to HPC for the sum of £1.00.
Cllr Mangan proposed, Cllr Hartas seconded and it was **RESOLVED** that the Chair and clerk will sign the contract to approve transfer of the telephone box from BT to HPC.

16. BUDGET AND PRECEPT 2021/22 – To discuss 2nd draft of proposed budget and agree precept for 2021/22.
Cllrs comments have been incorporated into the budget; Cllr Lavis proposed, Cllr Hartas seconded and it was **RESOLVED** to accept the budget and precept of £13700.

17. ACCOUNTS - To review the accounts for the month of November 2020.
Members **RESOLVED** to approve the accounts**.**

18. MONTHLY PAYMENTS - To approve the following payments**:**

08.11.20	Susan Witt – reimbursement for cemetery planting	£45.50
24.11.20	A. Johnson – Salary	£452.44
30.11.20	A.Johnson - homeworking expenses (April – Sept)	£106.00
01.12.20	Cutting Edge – Cemetery tidy November	£110.00
01.12.20	Victim Support – Grant	£50.00

Members **RESOLVED** to approve the payments.

19. CORRESPONDENCE - To consider correspondence received before 26/11/2020 and any urgent correspondence received after the agenda was finalised not dealt with elsewhere in the agenda.
For information or comment -
23/11/20 NFDC – Biodiversity Net Gain and Nutrient Mitigation
23/11/20 HALC - Extension to renewable energy grant scheme
19/11/20 NFNPA – Latest news
16/11/20 NFDC – Census information
12/11/20 Citizens Advice New Forest – Annual Report 2019/20
04/11/20 National Trust – Newsletter.
26/11/20 NFDC - Covid Tier announcement
26/11/20 Hampshire Homes Hub - Q & A
26/11/20 Parishioner call – defective tree along Forest Road. Reported to Highways.
Shared on Website
10/11/20 HALC – Covid Briefing
26/11/20 NFDC – Grant for small businesses
20/11/20 NFDC – free Christmas parking
For discussion
25/11/20 Parishioner email – Christmas event
The clerk will reply.

20. ANY OTHER BUSINESS
Lengthsman Worked in Hale on 21st November, repaired broken bench at Tethering Drove and carried out some works highlighted in risk assessments.

Neighbourhood Watch Cllr Lavis is struggling to get a mutually convenient date on which to meet with the police representative but will continue to try.

21. DATE AND VENUE OF NEXT MEETING – Jan 12th, held remotely using Microsoft teams.

The meeting ended at 8.50pm.