Draft minutes of the Annual Parish Council Meeting held on Tuesday 4th May at 7.00p virtually using Microsoft Teams.

Present: Cllrs Breedon, Gemmell (Interim Chair), Harrison, Lavis and Vickery

In attendance: Amanda Johnson (Parish Clerk) and 5 members of the public.

The meeting was recorded by the clerk, Cllr Gemmell and by a member of the public.

21.68 TO ELECT A CHAIR FOR 2021/22
Cllr Harrison proposed, Cllr Lavis seconded and it was **RESOLVED** to elect Cllr Gemmell as Chair.

21.69 TO ELECT A VICE-CHAIR FOR 2021/22
Cllr Gemmell proposed, Cllr Harrison seconded and it was **RESOLVED** to elect Cllr Lavis as Vice-Chair.

21.70 TO RECEIVE WRITTEN APPLICATIONS FOR THE OFFICE OF PARISH COUNCILLOR AND TO CO-OPT CANDIDATE/S TO FILL THE EXISTING VACANCIES
The application date for councillor cooption closed on 30th April, two applications were received and reviewed by councillors. Cllr Lavis proposed and Cllr Gemmell seconded and it was **RESOLVED** that Christina Vickery be co-opted as a member of Hale Parish Council. Cllr Harrison proposed and Cllr Gemmell seconded and it was **RESOLVED** that Arron Breedon be coopted as a member of Hale Parish Council. Both had signed Declarations of Office which the clerk had received.

21.71 TO RECEIVE ANY APOLOGIES FOR ABSENCE: None received

21.72 DECLARATIONS OF INTEREST AND DISPENSATIONS - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests None received.

21.73 MINUTES
21.73.1 To consider and resolve to approve the minutes of the Hale Parish Council meetings held on 13TH April 2021.
It was proposed by Cllr Lavis, seconded by Cllr Harrison and **RESOLVED** to approve the minutes of the meeting held on 13th April.
21.73.2 Note matters arising from the minutes not elsewhere on the agenda.
Planning Application 21/00105/FULL - FOLLY HILL PADDOCK
No further information has been received regarding the date when the application will be heard by the NFNPA planning committee, the next scheduled meeting is on 18th May.
Traffic Surveys
Data from the traffic surveys carried out by HCC has recently been received but not yet analysed. Cllr Gemmell will analyse the data and suggest a proposal at a future meeting.
Use of village car park for parking for "Likey Bikey" electric bike tours.
Cllrs met with David Keniston to discuss options. It was agreed that the car park can be used for parking associated with "Likey Bikey" from June to Oct 2021 at times other than school drop off and pick up times. A review meeting will be held in July to review the parking.

21.74 PUBLIC PARTICIPATION - Members of the public are invited to address the council on agenda matters or raise any matters not otherwise on the agenda.

Cllr Gemmell opened the meeting to members of the public.

A parishioner stated that there is currently a New Forest Speedwatch group who may volunteer to help in Hale Parish**.**

A parishioner asked if the letter regarding Harry's Meadow campsite was sent to the landowner.

HPC reported that the letter was sent. Also the council had previously agreed not to support activities associated with the campsite.

Cllr Gemmell closed the meeting to members of the public.

21.75 TO ELECT MEMBERSHIP OF THE STANDARDS AND PERSONNEL COMMITTEES
The Standards committee will consist of Cllr Lavis, Cllr Gemmell and Cllr Breedon.
The Personnel Committee will consist of Cllr Harrison, Cllr Lavis and Cllr Vickery.

Members **RESOLVED** to agree membership of the committees.

21.76 TO CONSIDER AND APPROVE NOMINATIONS FOR PARISH COUNCIL REPRESENTATIVES/LIAISON

North West Quadrant – Members **RESOLVED** to appoint Cllr Lavis.
Hale Village Hall – Members **RESOLVED** to appoint Cllr Gemmell
National Trust – Members **RESOLVED** to appoint Cllr Lavis
Hale School – Members **RESOLVED** to appoint Cllr Harrison
Local Walking and Cycling Infrastructure Plan – Members **RESOLVED** to appoint Cllr Vickery
Western Escarpment Conservation Area – Members **RESOLVED** to appoint Cllr Gemmell
Animal Accident Reduction Group – Members **RESOLVED** to appoint Cllr Vickery

21.77 TO AGREE COUNCILLOR RESPONSIBILITIES FOR 2021/22
Hale Cemetery – the clerk will temporarily fulfil this role
Monitoring of footpaths – Members **RESOLVED** to appoint Cllr Breedon
Tree work/inspections – Members **RESOLVED** to appoint Cllr Gemmell
Finance – Members **RESOLVED** to appoint Cllr Lavis
Highways/traffic control – Members **RESOLVED** to appoint Cllr Gemmell
Commoning – Members **RESOLVED** to appoint Cllr Vickery

21.78 TO REVIEW THE FOLLOWING POLICIES AND REGULATIONS DURING 2021/22 –
The following polices and regulation will be reviewed by December 2021 **-** Financial Regulations, Code of Conduct, Retention Policy, Cemetery Policy and the Publication Scheme

21.79 TO AGREE THE COUNCIL'S ANNUAL MEMBERSHIP OF HALC AND NALC, NEW FOREST ASSOCIATION AND SOCIETY OF LOCAL COUNCIL CLERKS (CLERKS SUBSCRIPTION)
Members **RESOLVE**D to approve the membership of these organisations.

21.80 TO REVIEW AND APPROVE THE ASSET REGISTER
The asset register will in future include columns for both actual cost and replacement cost.
The telephone box will be added as an asset.
Members **RESOLVED** to approve the asset register.

21.81 TO RECEIVE A REPORT FROM CLLR HARRISON ON THE RECENT HIGHWAYS IMPROVEMENTS AT WOODFALLS CROSS AND DISCUSS NEXT STEPS.
The works to improve Woodfalls Cross junction were completed on 13th April, the paint work does not represent that shown on the plan. Cllr Harrison has had initial discussion with HCC who believe the work is correct. The Clerk will write to HCC on behalf of the council expressing concern and seeking next steps.

21.82 REPRESENTATIVE REPORTS: NW Quadrant Meeting 19th April – Cllr Lavis

- Very important that "commoning" continues and is encouraged.
- Developing a plan to cater for the increasing numbers of visitors to the Forest and how these can be educated to use the Forest responsibly. Shortage of official staff to assist with the influx of visitors
- Have been successful with providing good signage in the Forest this year.
- Fire risk is one of the most important concerns.
- Pushing the New Forest code via businesses and advertising on buses
- The area to the north of the Forest and Hale Purlieu in particular does not have any official off road cycle paths. This is something that the NP would like to improve upon.
- Partnering Plan next 5 yrs**:** This plan will be sent to PC's for initial consultation publication very soon.
- Pop up campsites: The NPA's recent report is on their website. The NPA are very concerned about these campsites. From June 2022 all sites over 50 pitches will require planning permission.

This year the NPA will require all pop up campsites to conform to the Habitat and Environmental regulations.

- It was noted that Dorset's increased housing policy and plans would have an adverse effect on the Forest particularly the increased amount of traffic using Forest roads.

21.83 TO REVIEW AND APPROVE THE MID-TERM SURVEY
Some alterations need to be made and the survey will be approved at the next meeting.

21.84 RISK MANAGEMENT SCHEME – To receive the risk management scheme for ratification.
Members **RESOLVED** to approve the Risk Management Scheme. A further column will be added to ensure the document is a working document and facilitated by the council.

21.85 ACCOUNTS - To review the accounts for the month of April 2021.
Members **RESOLVED** to approve the accounts.

21.86 MONTHLY PAYMENTS - To approve the following payments**:**

Payments already made:

24.05.21	A.Johnson – Salary	Standing Order	452.40
20.04.21	Cutting Edge – April cemetery cuts	Bank Transfer	170.00
19.04.21	HALC and NALC Membership 2021/22	Bank Transfer	276.30

Members **RESOLVED** to approve the payments.

21.87 CORRESPONDENCE - To consider correspondence received before 28/04/2021 and any urgent correspondence received after the agenda was finalised not dealt with elsewhere in the agenda.

For information (circulated)
20/04/21 NFNPA – donating to support volunteer work
16/04/21 Friends of the New Forest – zoom talk.

27/04/20201 – Letter requesting the use of the green for the market when it reopens in July.
Members agreed to the use of the green for Hale Market and will ask the organisers to promote the protection of the verges by market users.

21.88 . ANY OTHER BUSINESS
Trees – Cllr Lavis reported that some trees near the village hall have been undermined and are in need of inspection.

21.89 DATE OF NEXT MEETING - 1st June 2021 at 7pm in Hale Village Hall

The meeting ended at 8.53pm.