Draft minutes of the Full Parish Council Meeting held on Tuesday 6th October at 7.30pm, held virtually using Microsoft Teams.

Present: Cllrs Delves, Gemmell, Harrison, Hartas, Lavis and Mangan(Chair)

In attendance: Mrs Amanda Johnson (Parish Clerk) and 7 members of the public.

Notifications had been received that the meeting was audio recorded by 1 member of the public and audio recorded by a Parish Councillor and recorded by the clerk.

1. Election of Chair and Vice-Chair

Nominations for the position of chair were taken – Cllr Hartas proposed Cllr Mangan and Cllr Delves seconded; Cllr Lavis proposed Cllr Gemmell and Cllr Harrison seconded. Cllr Mangan received 4 votes (including the casting vote) and Cllr Gemmell received 3 votes therefore it was **RESOLVED** that Cllr Mangan become Chair of HPC.
Nominations for the position of Vice-Chair were taken - Cllr Mangan proposed Cllr Hartas and Cllr Delves seconded; Cllr Lavis proposed Cllr Gemmell and Cllr Harrison seconded. Cllr Hartas received 3 votes and Cllr Gemmell received 4 votes (including the casting vote) and therefore it was **RESOLVED** that Cllr Gemmell become Vice-Chair of HPC.

2. To receive any apologies for absence: None received.

3.. Declarations of interest and dispensations. - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests
Cllr Mangan declared an interest in relation to Agenda item 6 – Ref 20/00611
Cllr Delves declared an interest in relation to Agenda item 6 – Ref 20/00505

4. To consider and approve the minutes of the Hale Parish Council meeting held on 1st September and matters arising from the minutes not elsewhere on the agenda.
Agenda item 13.3 has been amended to that published in the Parish magazine and on the website. Cllr Gemmell expressed concern that it had not been amended until immediately prior to the meeting and he considered the retracted wording to be defamatory. Cllr Hartas disagreed. The Chair apologised for the amendment to the minutes.
It was proposed by Cllr Delves, seconded by Cllr Mangan and **RESOLVED** that the minutes be approved and signed
Matters arising:
Councillor emails – All councillors now have a specific haleparishcouncil@gmail email address which they are using for all HPC correspondence.
Laptop – has been purchased.
Banking – The clerk now has Full Delegate Access, the signatories have all registered for internet banking and HPC can now carry out online bank transfers and payments.
Future meetings – A return to face to face meetings is not yet possible due to the strict Covid-19 regulations still in place. This decision will be reassessed on a quarterly basis.
Neighbourhood Watch (NW) – Cllr Lavis attended a meeting with Sharon Barnett (NW co-ordinator) and Ian Winson. The use of NW by parishioners has decreased since the "Nextdoor" social media site was introduced; also the liaison with the police has decreased. Cllr Lavis will work with NW to reinstate dialogue with the police and HPC will increase information sharing with the village through their website and blogs.
Tree issues – the fallen tree blocking the BOAT at Queen St has not been resolved. Cllr Gemmell has attempted to contact the landowners but without success. He will continue trying to liaise with the landowners and contact Hampshire Countryside. No further enquiries had been made regarding the fallen trees at Moot Lane.

5. **Members of the public are invited to address the council on agenda matters or raise any matters not otherwise on the agenda.**

Cllr Mangan opened the meeting to members of the public.

A Parishioner spoke regarding falling trees at the Hale end of Moot Lane and felt a meeting with the landowner should be established. Although a tree management plan may be in place this is not the same as a tree safety survey. The parishioner asked if HPC are the right body to take this forward further or if a different authority should be involved.

Cllr Gemmell will arrange a meeting with the landowner and feedback to the parishioner. If required Highways will be contacted.

Cllr Mangan closed the meeting to members of the public.

6. PLANNING APPLICATIONS - To agree recommendations for the planning applications as listed below:

Ref 20/00505 7 CARTERS CLOSE, HALE SP6 2NU
PROPOSAL – Single Storey extension to side and rear; 2 No rooflights.

Cllrs agreed (by a majority) Option 4 for the following reasons:
The proposals would create a property substantially different in terms of massing and scale when compared to the other properties in the close. Of the eight properties only the adjacent property has been extended. This approval was 18 years ago and is modest by comparison. No other properties in the close have been extended either as a result of approved planning or permitted development. The proposals are not be in keeping with the principles of the Local Plan as they might be applied to this unique location and as such would not be compliant with the general development principles (DP2) or landscape character (SP7) policies.

(*Cllr Mangan handed control of the meeting to Cllr Gemmell****)***

Ref: 20/00611 FINCHES HATCH, FOREST ROAD, HALE, SP6 2NP
PROPOSAL: Conservatory; demolition of existing bay.
Cllrs agreed Option 1 for the following reasons:
The new conservatory is not visible to the neighbouring properties as it is shielded by vegetation on all sides. The proposed design and materials would appear to be in keeping with the property. The increase in habitable area of 3.89 square meters would appear to be well within the remaining 9% available to be in accordance with DP36.

20/00563 SPRING COTTAGE, QUEEN STREET, HALE, SP6 2RD
PROPOSAL: Installation of septic tank
Cllrs agreed option 1 for the following reasons:
In the long term this is a more sustainable system however Cllrs recommend that consultations with Natural England to ensure the siting of the tank has minimal impact on the SSSI and also recommend that the siting of the tank has minimum impact to the neighbours.

7. CEMETERY - To receive an update report on matters relating to the cemetery.
Many thanks to the volunteers who have been working to make improvements to the cemetery. The wildflower meadow has been prepared. One quote has been received for installing deer fencing. The Chair reminded members that the NFDC grant received is available to support projects and a proposal of spending will be brought to the next meeting which will include deer fencing and the Woodfalls Cross road improvements. Cllrs are invited to consider other projects which require funding.

8. EXTERNAL MEETINGS ATTENDED - receive report from North West Quadrant meeting 5th Oct 2020
Cllr Mangan attended and reported the main points –

- Planning White paper currently under consultation
- Review of measures to protect the forest during the summer period..
- Pop-up campsites – feedback

9. HATCHET GREEN VERGES - To discuss proposals and quotes received to protect the verges at Hatchet Green.
Cllr Harrison reported – A combination of signage, staggered school times and school drop off right outside has led to very little parking on the verges currently. Cllrs discussed and felt that the installation of dragons teeth would be a last resort with the use of more durable fixed yet unobtrusive signage preferred initially. Cllr Harrison will continue liaising with NFNPA regarding funding.

10. PARISH PLAN - To review comments from the consultation process of the Parish Plan and Appended Geological and Historical profile and agree adoption the Parish Plan.
Two amendments were made to the Parish Plan - to correct the respondents to the HARAH survey from 52% to 47% of households and include that in the 2020 survey 48% of electors responded
Cllr Hartas proposed, Cllr Delves seconded and it was **RESOLVED** to adopt the parish plan including the amendments discussed.
Approximately 25 paper copies will be printed, Cllr Hartas will investigate costs and HPC will accept that considered best value.

11. ADOPTION OF TLEPHONE KIOSK - to discuss proposals to adopt the telephone kiosk at Hatchet Green.
Cllr Delves proposed, Cllr Lavis seconded and it was **RESOLVED** to adopt the telephone kiosk at Hatchet Green.
The clerk will consult with parishioners regarding the use of the kiosk.

12. ACTION PLAN ITEMS –
Risk assessments – all completed and agreed . Clerk will compile action points and co-ordinate any works required.
Car park – no immediate action required. Monitoring ongoing**.**
Litter picking – Organised litter picks are prohibited due to Covid restrictions. National Park "Ambassador" kits – which include a tabard, grabbers and guidance sheets are available from Woodgreen shop and other locations across the New Forest with aim of encouraging people to pick up the litter in their area.

13. AFFORDABLE HOUSING – update from Hale Village CLT
CLT statement - We *have now received a response to the Pre-Application consultation giving us some guidance on how to proceed. We are awaiting receipt of some specialist reports after which we will be preparing the full Planning Application for submission. At that stage we hope to be able to arrange a public exhibition of plans for consideration. If possible, we have in mind arranging this in the village hall for a whole day with people calling to inspect in limited numbers, although any such arrangements are yet to be made and will be governed by any covid-19 restrictions at the time.*
Cllr Mangan will continue dialogue with the CLT to discuss timescales and guidance received.
HPC has received acknowledgments from NFNPA and NFDC but no further response regarding the survey results.

14. ACCOUNTS - To review the accounts for the month of September 2020 and record the bank balances.
The accounts were approved.

15. MONTHLY PAYMENTS - To approve the following payments**:**

22.09.20 20	Cutting Edge – Cemetery cuts and hedges - Sept	£385.00
24.09.2020	A.Johnson – Salary	£452.44
25.09.2020	IT Shack – New laptop and set up	£514.00(VAT 85.76)
29.09.2020	J. Hartas – reimbursed for Powwownow costs	£18.00 (VAT 3.00)
29.09.2020	A.Johnson - National wage increase backdated from 1st April	£ 61.60

Members RESOLVED to approve the payments.

16. CORRESPONDENCE - To consider correspondence received before 30/09/ 2020 and any urgent correspondence received after the agenda was finalised not dealt with elsewhere in the agenda.
Previously circulated for information or comment -
09/09/20 HALC – Consultation on reform of the planning system
For discussion
21/09/20 Parishioner email – Parish Plan comments
The Parish plan was amended to include suggestions.
17/09/20 Parishioner email – speeding along Forest Road
Members agreed that speeding was an issue in many parts of the village particularly Forest Road, Ladies Mile and Tethering Drove (where speed restriction signs contradict). Previous discussions with other authorities have not led to any solutions. ***Action –****Cllr Lavis will discuss when meeting police, Cllr Mangan/Clerk will contact other appropriate authorities.*
30/09/20 Parishioner email – Parish plan comments
Members agreed that electric car charging points at the village hall would be not be viable due to infrastructure requirements but would be passed to the village hall committee for discussion.
Other
Parishioner telephone call regarding animal feeding in Hatchet Close.
Parishioner advised to contact the Verderers and Cllr Hartas discussed issue with other resident concerned in Hatchet Close.

17. ANY OTHER BUSINESS
Comments on social media suggest investigations into a potential pop up campsite at Tethering Drove. Clerk to contact NFNPA for guidance regarding permitted development. Cllr Mangan to discuss with National Trust regarding access to site.

18. DATE AND VENUE OF NEXT MEETING - November 3rd 2020**,** venue to be confirmed.

19. CLOSED SESSION - To discuss an increase in the working from home payment for employees.
The Standards and Personnel Committee will discuss and make recommendations if required.

The meeting closed at 10.27pm.