Minutes of the Hale Parish Council Annual Meeting held on Tuesday 31st May 2022 at 7pm in Hale Village Hall.

Present: Gemmell (Chair), Gillmon, Kyle, Lavis and Vickery.

In attendance: The clerk and ten members of the public.

22.45 TO ELECT A CHAIR FOR 2022/23 Cllr Lavis proposed, Cllr Gillmon seconded and it was unanimously **RESOLVED** to elect Cllr Gemmell as Chair for 2022/23.

22.46 TO ELECT A VICE-CHAIR FOR 2022/23 Cllr Gemmell proposed, Cllr Gillmon seconded and it was unanimously **RESOLVED** to elect Cllr Lavis as Vice-Chair for 2022/23.

22.47 TO RECEIVE ANY APOLOGIES FOR ABSENCE: **-** Cllr Breedon and Hale Social Committee.

Cllr Breedon has been unable to attend a meeting since December 2021 and therefore, as stated in the Local Government Act 1972 s 85(1) now automatically ceases to be a member of the council. The clerk will inform NFDC and initiate the co-option procedure. Cllr Gemmell thanked Cllr Breedon for his time and contribution as a councillor.

22.48 DECLARATIONS OF INTEREST AND DISPENSATIONS - To receive declarations of interest in respect of matters contained in this agenda in accordance with the Localism Act 2011 and to agree any dispensation requests. None received.

22.49 MINUTES

22.49.1 To consider and resolve to approve the minutes of the Hale Parish Council meetings held on 5th April 2022.

It was unanimously **RESOLVED** to approve the minutes of the meeting held on 5th April 2022.

22.33.2 Note matters arising from the minutes not elsewhere on the agenda.

Tree at Hatchet Green –The remedial work to the tree next to the village hall has been carried out.

Speeding Issues – The clerk continues to liaise with NFDC regarding the installation of a temporary SID along Forest Road. Further discussion regarding the purchase of a permanent SID will take place at the next meeting. The clerk continues to liaise with HCC regarding the repainting of the roundels along Tethering Drove.

22.50 PUBLIC PARTICIPATION - Members of the public are invited to address the council on agenda matters or raise any matters not otherwise on the agenda.

Those members of the public present who spoke all did so in relation to the planning application 22/00144.

21.51 PLATINUM JUBILEE VILLAGE CELEBRATIONS

The Social Committee were unable to attend the meeting but sent an update

The marquee is due to be erected on Saturday morning at 10.30 am and anybody willing to help should meet on the Green at 10.15 am.

We are also intending to decorate the inside and outside of the hall with bunting etc. We hope to put the Table Tennis tables out and tables for the archives on the Saturday so in effect the hall is "done" and we can concentrate on outside on Sunday morning.

Sunday morning - Tables, chairs and BBQ's, bar and music set up.
The Marquee will be taken down on Monday morning.
Any help with the above will be greatly appreciate

21.52 PLANNING APPLICATION - To consider the response to the following applications.

Case Ref:	22/00144 (Amended Plans)
Proposed Works:	Replacement dwelling; 1 No outbuilding; hardstanding; demolition of existing dwelling.
Site Address:	Tree Tops, Hale Road, Hale, SP6 2NW

The applicant and neighbours presented at the meeting. It was agreed by 3 votes to 2 and **RESOLVED** to recommend Option 4 REFUSAL for the following reasons :-

DP36 – The Parish Council believes that further clarification is required from the NPA to ascertain if the floor space has increased beyond the 30% permitted under DP36.
DP37 – Hale Parish Council are concerned with the dominance of the garage and its position at the front of the property. It is felt that the siting of the garage at the front of the property, in front of the existing building line, dominates the design and impacts greatly on the "green" landscape.
DP2 – Hale Parish Council are concerned that the application does not meet the design principles of DP2 in terms of "scale, appearance, form, siting and layout." particularly in respect to the increase in ridge line of 2 metres.
Hale Parish Council believe that although the amended plans have addressed some of the areas of concern for the neighbours, e.g. overlooking, the plans will still result in a property which will dominate the local landscape

To comment on -

Case Ref:	22/00362
Proposed works:	Application for Certificate of Lawful Development for continued use of land as residential cartilage.
Site Address:	Gate House, Hale Road, Hale, SP6 2NW.

Councillors unanimously agreed to submit the following response:-

Hale Parish Council believes that the area of land referred to in this application does constitute encroachment of a paddock into residential use. In considering this application HPC would also like officers to take note of an adjacent area of land which is currently being used as orchard. The area of land lies adjacent to the land referred to in the application, extending behind the property of Arnewood to the point where an access track meets the paddock from Hale Road. This use of land is not shown on the plans or the photo which supports the application (as the photo is from 2002) however the use of this land as an orchard can clearly be viewed on Google maps.

22.53 EXTERNAL MEETINGS - To receive reports from external meetings attended.
Hale Village Hall Management Meeting 10th May – .Cllr Gemmell attended.
A second opinion sought suggested that roof repairs were not urgent and the roof should last for many more years. Plans for the Jubilee Weekend were discussed and a risk assessment circulated. A picnic table will be purchased for the garden. The AGM will be held on 14th June.
NW Quadrant meeting 16th May – Cllr Gemmell attended.
Sally Knott and Steve Avery reported for the NPA, Olivia Mc Gregor for NFDC and Charlotte Belcher for Forestry England.

Topics of discusssion included – Design Guide adoption by the NPA; Building Design Awards; Local Listing project (training for Parish Councils may be organised in this area); Hyde Village Design Statement; the implementation of the Article 4 Direction for pop up campsites ; Levelling up and Regeneration Bill (its significance to the NPA is currently unclarified); damage from winter storms; speeding in the New Forest; fly-tipping and the Cranborne Chase AONB.

22.54 STANDARDS AND PERSONNEL COMMITTEES – It was agreed that one committee – The Standards and Personnel Committee - would be formed represented by Cllrs Gemmell, Lavis and Vickery,

22.55 PARISH COUNCIL REPRESENTATIVES

It was **RESOLVED** to approve the following representatives for 2022/23 –
Hale Village Hall – Cllr Gemmell
North West Quadrant – Cllr Gemmell and Cllr Lavis
Local Cycling and Walking Infrastructure Plan – Cllr Vickery
Neighbourhood Tasking Group – Cllr Vickery
Western Escarpment Steering Group – All Councillors

22.55 PARISH COUNCIL RESPOSIBILITES

It was **RESOLVED** to approve the following responsibilities for 2022/23 –
Footpaths – Cllr Gemmell
Trees – Cllr Gemmell
Finance – Cllr Lavis
Highways – Cllr Gemmell
Commoning – Cllr Vickery
Cemetery – Clerk will cover the cemetery.

22.57 HAMPSHIRE GREENING CAMPAIGN- To receive an update to the Hampshire Greening Campaign from Cllr Kyle.

Cllr Kyle attended an online introduction to the Hampshire Greening Campaign which develops solutions for climate change for communities through a structured approach and supports those communities to achieve change. The project can currently support 40 parishes. Further information will be sent to the other councillors prior to further discussion.
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22.58 TO APPROVE THE ASSET REGISTER FOR 2022/23.

It was **RESOLVED** to approve the updated Asset Register with two amendments –
The cemetery will be added at a nominal valuation of £1.00
The asset register will include a reference that Hale Parish Council holds Cautionary Title of Hatchet Green and is therefore currently responsible for it.

22.59 TO REVIEW AND APPROVE THE END OY YEAR ACCOUNTS FOR 2021/22

Councillors **RESOLVED** to approve the accounts of 2021/22**.**

2 2.60 TO RECEIVE THE INTERNAL AUDIT REPORT FOR 2021/22 AND ACCEPT ANY RECOMMENDATIONS.

Councillors **RESOLVED** to approve the internal audit report and accept the recommendations.

22.61 TO CERTIFY HALE PARISH COUNCIL AS EXEMPT FROM A LIMITED ASSURANCE REVIEW DURING THE FINANCIAL YEAR 2021/22 (AS HALE PARISH COUNCILS GROSS INCOME FOR THE YEAR OR GROSS ANNUAL EXPENDITURE FOR THE YEAR DID NOT EXCEED £25,000.)

Councillors **RESOLVED** that HPC met the requirement and could be certified as exempt.

22.62 TO APPROVE SECTIONS 1 AND 2 OF THE ANNUAL GOVERNANCE AND ACCOUNTBAILITY RETURN 2021/22 FORM 2.
Councillors **RESOLVED** to approve Sections 1 and 2 of the AGAR 2021/22 which were signed by the RFO and the Chair.

22.63 TO REVIEW AND APPROVE DATES FOR THE PERIOD FOR THE EXCERCISE OF PUBLIC RIGHT
Councillors **RESOLVED** to approve the period for the exercise of public rights which will run from Monday 13th June until Friday 22nd July. The notice will be placed on the website and noticeboards.

22.64 ACCOUNTS.
Councillors **RESOLVED** to approve the accounts for the months of April and May.
The Treasurers account balance is currently £33,290.64 and the Business account balance is £6,322.50

22.65 MONTHLY PAYMENTS - To approve the following payments**:**

22.65.1 It was **RESOLVED to** approve the following payments.

PAYEE	DESCRIPTION	AMOUNT	VAT	PAYMENT METHOD
Staffing costs	May	470.60		Standing Order
Cutting Edge	Cemetery cut – April and May	£180.00 each month		Bank Transfer
HALC	Subscription	£278.16		Bank Transfer
Gristwood an Toms	Tree works at Village Hall	£710.80	£118.48	Bank Transfer
Get.composting.com (reimbursed to Amanda Johnson)	Compost bin for cemetery	£34.99		Bank Transfer
Co-op (reimbursed to Amanda Johnson)	Annual Parish Assembly expenses	£8.56		Bank Transfer
Penon Water	Water bill - cemetery	£17.43		Direct Debit
Jeff Butt & Co	Internal Audit and Payroll fees	£325.00		Direct Debit

22.65.2 It was **RESOLVED** to approve the following annual expenses.
ICO Data Protection fee
Penon Water bills (Cemetery)
Cemetery maintenance
Lengthsman expenses
HALC/NALC subscription
SLCC subscription
Friends of the New forest Subscription
Hosting and domain fees for website
Laptop virus protection
Hale Village Hall usage fees
Payroll fees

22.66 CORRESPONDENCE - To consider correspondence received before 29/03/2022 and any urgent correspondence received after the agenda was finalised not dealt with elsewhere in the agenda.

For information (circulated)

27/05/2022 NFDC – Waste Strategy Update
17/05/2022 NPA – Latest news
17/05/2022 Fordingbridge Town Council Annual general Assembly 1st June.
17/05/2022 NFALC – minutes of meeting 28th April
10/5/2022 Cllr Heron – Parish Report
05/05/2022 NPA – Hyde Village Design Statement
19/04/2022 Friends of the New Forest – e-Newsletter
07/04/2022 NFALC – Agenda meeting 28th April
06/04/2022 NFDC – video explaining waste and recycling strategy

Shared on website

26/04/2022 PCC Donna Jones- Government Consultation to reduce fly tipping.
26/04/2022 Hale Jubilee Celebrations
26/04/2022 NFDC - £150 Council tax rebate payments.

Parishioner emails/telephone calls

3 Emails/letters regarding planning application (22/00144)
27/04/2022 Parishioner email regarding trees at Tethering Drove
The clerk will contact the Land Registry to try and ascertain land ownership of the area concerned.
29/04/2022 Parishioner email regarding Woodland Management Scheme at Home Farm.
The clerk will contact the NPA Tree Officers to ascertain the correct procedure for large scale tree management.
30/04/2022 Parishioner email regarding the Hatchet Green SSSI.
Cllr Gemmell will contact the school regarding an area being used as a "sandpit" outside the school.

22.67 ANY OTHER BUSINESS

Fishponds Bottom Campsite **–** HPC will liaise and share information with the NPA.

22.68 DATE OF NEXT MEETING - Tuesday 5th July 2022 in Hale Village Hall

22.69 Part 2 – CONFIDENTIAL INFORMATION – STAFFING MATTERS

There were no members of public present.

22.70 NATIONAL SALARY AWARD - To ratify the decision to approve the salary award and backdated payments for the Clerk in accordance with the National Association of Local Council's document EO1-22 entitled 'National Salary Award 2021/22' from 1st April 2021.
It was unanimously agreed and **RESOLVED** to award the pay increase to the clerk as agreed by the National Joint Council for Local Government Services and this pay award be backdated to April 2021.

The meeting ended at 9.40pm.

Signed by ……

Date ……