Draft minutes of the Full Parish Council Meeting held on Tuesday 1st October at 7pm at Hale Village Hall.

Present: Cllrs Delves, Gemmell, Harrison, Hartas (Chair), Lavis and Mangan

In attendance: Mrs Amanda Johnson (Parish Clerk), 18 members of the public.

Notifications had been received that the meeting was being recorded by a member of the public and by a Parish Councillor.

1. **To receive any apologies for absence**: None received.

2. **Declarations of interest and dispensations. To receive any Declarations of Interest from councillors in items on the agenda; to receive any written requests for dispensations for disclosable pecuniary interests/other interest; to grant any requests for dispensation as appropriate.** None received.

3. **To consider and approve the Minutes of the Hale Parish Council meeting 2nd September and matters arising from the minutes not elsewhere on the agenda.**
It was RESOLVED that the minutes be approved and signed noting concern from Cllr Lavis that one of the public speakers was not included.

Matters arising:

- **Woodfalls Cross Junction** Cllr Harrison reported that discussions are still ongoing with Highways and the item was deferred until the next meeting.
- **Ash die back** – covered in Tree wardens report.
- **Memorial Benches** – Cllr Mangan had drafted a policy to allow the Parish Council to accept and install memorial benches within the Parish. Cllr Mangan proposed, Cllr Lavis seconded and it was RESOLVED to adopt the policy.
- **Replacement benches** – Cllr Hartas investigated costings of recycled plastic benches - £437 plus VAT plus fixing costs. Cllr Hartas will further investigate different fixings and contact Cllr Heron to clarify if a grant may be available.
- **Potholes** – Many along areas of Hale Purlieu, Cllr Mangan has been in contact with HCC who clarified that the remedial work is on the contractors list.
- **Verges along Ladies Mile** –Cllr Mangan has discussed with National Trust (NT) who have a joint responsibility with HCC to maintain the verge. NT have no immediate plans to instigate discussions with HCC on the matter. Should the Parish Council wish action to be taken the first step would be to come up with proposals for a more permanent solution in consultation with residents and then formally submitted to NT and HCC.
- **Litter pick**- Cllr Mangan suggested a litter pick on St 23rd November at 10am from the village hall.

4. **Members of the public are invited to address the council on agenda matters or raise any matters not otherwise on the agenda.**

Cllr Hartas opended the meeting to members of the public.

A parishioner spoke in objection to the planning application at Spring Cottage, Queen Street.

A parishioner spoke in favour of the planning application at Spring Cottage, Queen Street.

A parishioner spoke in request that the members of HVCLT be listed on Hale PC website and asked how many of the HVCLT members were registered voters in Hale.

A parishioner spoke in favour of introducing a Speedwatch scheme in Hale. He added that Hale had had an independent housing need survey, two meetings regarding housing and hence HVCLT did not see any reason for another meeting and therefore would not participate.

A parishioner asked if a meeting between HPC and HVCLT took place and if so, were the minutes available to the public. He requested a separate meeting for affordable housing issues only. He expressed concern regarding 12.1 which is unknown to parishioners. He expressed concern that HVCLT are now willing to create a subsidiary charity and felt that 12.3 is not applicable as HVCLT do not meet the criteria required.

Cllr Hartas closed the meeting to members of the public.

5. To receive reports on matter of interest from external meetings attended:

- **NFNPA Planning Training 4th Sept**. Cllr Mangan attended and documents had been circulated. Training outlined the recently adopted Local Plan and PC's are encouraged to have a copy at each meeting when planning applications are being considered.
- **Western Escarpment Conservation Area steering Group meeting 12th Sept.** No Cllr was able to attend, minutes and documents were previously circulated.

6. To review risk assessments completed. Deferred to next meeting.

7. To consider matters relating to the Cemetery including:

- **Erection of new memorial:** Cllr Hartas proposed, Cllr Gemmell seconded and it was RESOLVED to approve.
- The tree gifted by Susan Witt has been damaged by deer but may recover.
- Volunteer group meeting 15th October 7.30pm village Hall, all welcome.

8. To consider the proposal from Cllr Harrison that HPC agree to the funding of a Speedwatch group – to recruit members, organise training, assess sites and find finance for equipment.
Cllr Harrison will further investigate by speaking to other groups, Steve May and Ian Winson and will draft a policy.

9. To agree and accept NALC's model Financial Regulations 2019.
Cllr Hartas and the Clerk had modified the document and further changes regarding financial limits were made and agreed by all Cllrs. The regulations will be circulated for final approval and adopted at the next meeting.

10. To consider the following planning applications:

- 19/00552/FULL Two Storey extension Spring Cottage, Queen Street.
  Cllrs debated the application in length taking into account the public presentations made at the meeting. Cllr Mangan proposed, Cllr Harrison seconded and it was RESOLVED to recommend permission and endorsed the recommendations of the Conservation Officer to ensure that the impact on the street scene is minimised. Cllr Mangan asked for it to be noted that the applicant proposes to landscape the site after building work in completed.
- 19/00690/FULL Single storey extensions, porch. Carters Firs, Tethering Drove
  Cllr Lavis proposed, Cllr Delves seconded and it was RESOLVED to recommend permission as the proposed work would be beneficial to the appearance of the property and location.

11. To receive the Tree wardens report including consideration of tree works application.

- CONS/19/0588 – Fell 1 x Ash The Old Rectory, Queen Street, Hale
- CONS/19/0582 – Fell 1x Robinia North End, Hale Road, Woodgreen

The Tree Warden inspected both trees, produced reports and proposed that HPC accept the decision of NFNPA to fell both. He also produced and reported on the annual Visual Tree Assessment.
Cllr Hartas thanked Steve Whitmarsh for his ongoing hard work and commitment.

12. To consider and determine the next steps in the Affordable Housing project including:

12.1 To consider proposals in a paper submitted by Cllr Mangan in respect of affordable housing .
The paper was discussed in length by Cllrs and each recommendation point debated. The recommendations were:

7.1 *The HPC Clerk takes legal or other specialist advice to establish if any or all of the provider conditions 1, 4, 9 and 12 if confirmed as HPC policy would be deemed Ultra Vires or not relevant planning issues.*
Cllr Hartas has asked advice but has received no definitive answer. HALC offers one hour of free legal advice and up to 3 further hours at a maximum cost of £270. It was RESOLVED to seek the legal advice available from HALC.

7.2 *HPC asks the Parish Plan working Group to complete its work on the housing section of the plan taking account of the Red Lines as they are pertinent to the provision of affordable housing and ensuring compliance with the Local Plan and NFDC housing policy.*

It was RESOLVED to action the Parish Plan working group to resume its work.

7.3 *HPC develops a village design statement.* - Recommendation withdrawn.

7.4 *HPC adopts an enabling and constructive dialogue with the CLT in respect of its plans so that any planning application that may be submitted by the CLT enjoys the support of the council.*

Cllr Mangan proposed, Cllr Hartas seconded and it was RESOLVED by a vote of 4:2 that HPC would adopt constructive dialogue with the CLT, the remainder of the proposal was withdrawn.

7.5 *HPC should discuss with the CLT the level of support it will provide for the CLT's application to NFDC for funds to commission specialist architectural and planning advice required to develop proposals to a pre- planning application stage.* Recommendation withdrawn.

7.6 *HPC should formally dissociate itself from all anonymous published and online materials.*

Cllr Mangan proposed, Cllr Hartas seconded and it was RESOLVED to formally acknowledge the statement that Hale Parish Cllrs had no involvement with the anonymous survey and website.

12.2 To consider a motion proposed by Cllrs Lavis and Gemmell to hold a public meeting in relation to affordable housing.

After discussion Cllr Gemmell proposed, Cllr Lavis seconded and it was RESOLVED to hold a public meeting with an information format inviting representatives from NPA, NFDC with an external facilitator and the opportunity for all parishioners to express their opinion. Cllrs Lavis and Gemmell will begin to co-ordinate and advertise and discuss progress at the next meeting.

12.3 **To decide on a response to NFDC on the level of support from HPC for the application from HVCLT for funding.**

It was RESOLVED to defer to the next meeting.

13. To consider correspondence received before 25th September and any urgent correspondence received after the agenda was finalised and not dealt with elsewhere on the agenda.

- 6th Sept NALC Chief Executives Bulletin
- 6th Sept Steve Avery - NFNPA Overview of Planning Training on 2nd Sept
- 6th Sept Town and Parish Council Survey 2019
- 9th Sept NFALC AGM minutes 18.07.19
- 9th Sept NFNP Enforcement update
- 9th Sept Safer New Forest – Town and Parish Councils Survey 2019 ***Cllr Harrison to action***
- 10th Sept Policy Consultation E-Briefing 10-19 – 5G Mobile Coverage in Rural Areas (comments by 11th October***) Cllr Gemmell responded***
- 10th Sept NFDC Information Bulletin September 2019
- 11th Sept Hale Resident – letter relating to Spring Cottage Planning Application
- 11th Sept Hale Resident – email relating to Conditions document
- 12th Sept NALC Newsletter
- 13th Sept Parish News Hampshire County Council update Sept 19
- 16th Sept WECA Steering Group meeting – 12th September20th Sept Policy E-Briefing PC11-19 – NAO Audit Code of Practice Part Two (comments by Friday 9th Nov) ***Clerk to investigate further***

Further correspondence received *:*

Electroral Review of NFDC – Briefing for Parish Councils. 6pm 17th Oct, Lyndhurst. NFALC General Meeting – 17th Oct 7pm Lyndhurst. **Cllr Gemmell to attend**

14. To receive the Clerks report.

- The internal audit for the year 2018/19 has been completed by an external assessor.
- The clerks laptop requires an update, clerk will take advice from the IT Shack
- The Wessex 100K Gridiron cycle race will take place on Sunday 13th October and will pass through Hale from Woodfalls Cross towards and along the Purlieu. This is an all day event involving 1000 cyclists.

15. To approve the following payments and requests:

• 18.09.19	Cutting Edge – cemetery cut x 2	£170.00
• 24.10.19	Clerks Salary	£431.74

Cllr Hartas proposed, Cllr Gemmell seconded and it was RESOLVED to the payments be approved.

16. To review the accounts for the month of September and record the bank balance ***Balances noted as of 16/09/19*** – Treasurers Account £9900.13, Business Account £6318.28. Cllr Hartas proposed, Cllr Gemmell seconded and it was RESOLVED that the accounts be approved.

17. Any other business.
Website/social media – help has been offered by Parishioner. Cllr Delves to take forward.
Verges and parking- Cllr Harrison continues to liaise with the school and others to improve the verges and the parking situation.

18. To note the date of the next meeting at hale village Hall on Tuesday 5th November 2019 at 7pm.